

6.1.1

VIVEKANANDA COLLEGE

ESTD. 1985

P.O. - ALIPURDUAR, DIST. - ALIPURDUAR

Pin: 736121 Phone & FAX: 03564-274705



Ref.....

Date.....

Our Vision:

- To help students internalize the underlying essence of the life advocated by Swami Vivekananda to facilitate them in order to become a self-governed being complete in all respect.
- To promote and encourage a spirit of harmony across diverse threads of division to help activate a healthy educational atmosphere.
- To fulfill the educational ambition of a populace having 70% percent Scheduled Cast Scheduled Tribes and Other Background Classes in the district of Alipurduar.

Our Mission:

- To help students achieve all-round developments and adoptable personality.
- To equip students with knowledge and education to face impediments and obstacles.
- To promote gender equality and environmental awareness.
- To provide quality education to the students irrespective of caste, creed, religion and diverse socio-economic status.
- To inculcate and furnish educational spark among the majority of students from rural-agrarian backgrounds.
- To become a centre of excellence in Higher education as well as aspire to develop students' intellectual caliber and sense of harmony.
- To initiate more job-oriented/vocational programmes in future.

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Vice-Principal
Vivekananda College
P.O. 6 Dist: Alipurduar

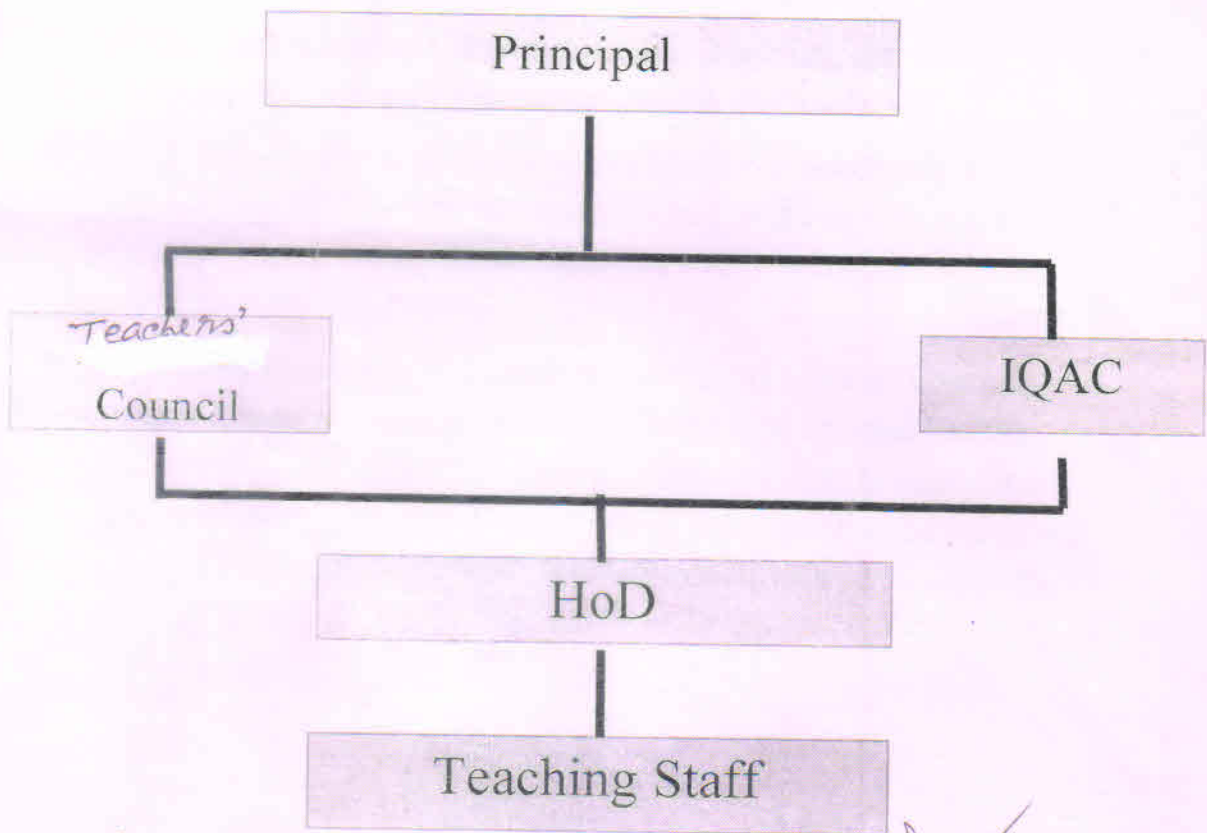



Vivekananda College
Alipurduar


6.1.1
6.1.1

In Vivekananda College, Alipurduar the academic activities are not fully regulated by the Vice Principal alone. It is collaborative process where Vice Principal is aided by IQAC, Teacher's Council and Heads of Various departments.

Academics




Prof. Gobinda Rajbanshi
Vice-Principal
Vice-Principal
Vivekananda College
P.O. & Dist. Alipurduar


Prof. Jali Biswas
Co-ordinator
IQAC-NAAC
CO-ORDINATOR
IQAC-NAAC
VEVEKANANDA COLLEGE
ALIPURDUAR




Vivekananda College
Alipurduar

Decentralize Autonomy to Academic Sphere

- The decentralized planning provides all the departments of the college authority and responsibility to complete the desired academic task in the best possible manner. The department with HOD holds regular staff meeting in its own way.
- All the staff members are involved in deciding day today academic activities of the departments.
- Every department follows a comprehensive academic calendar prepared by IQAC with set tasks to be conducted in the course of the academic year. Time table for every semester will be prepared well in advance.
- Departments are given autonomy and flexibility to conduct various activities within the department like special lecture, quiz, internal faculty exchange programme, inter-disciplinary Students' Seminars etc. Participatory management is achieved in this institution through trust, communication and transparency.


Prof. Gobinda Rajbanshi
Vice-Principal
Vivekananda College
Alipurduar
Vice-Principal
Vivekananda College
R.O. & Dist: Alipurduar

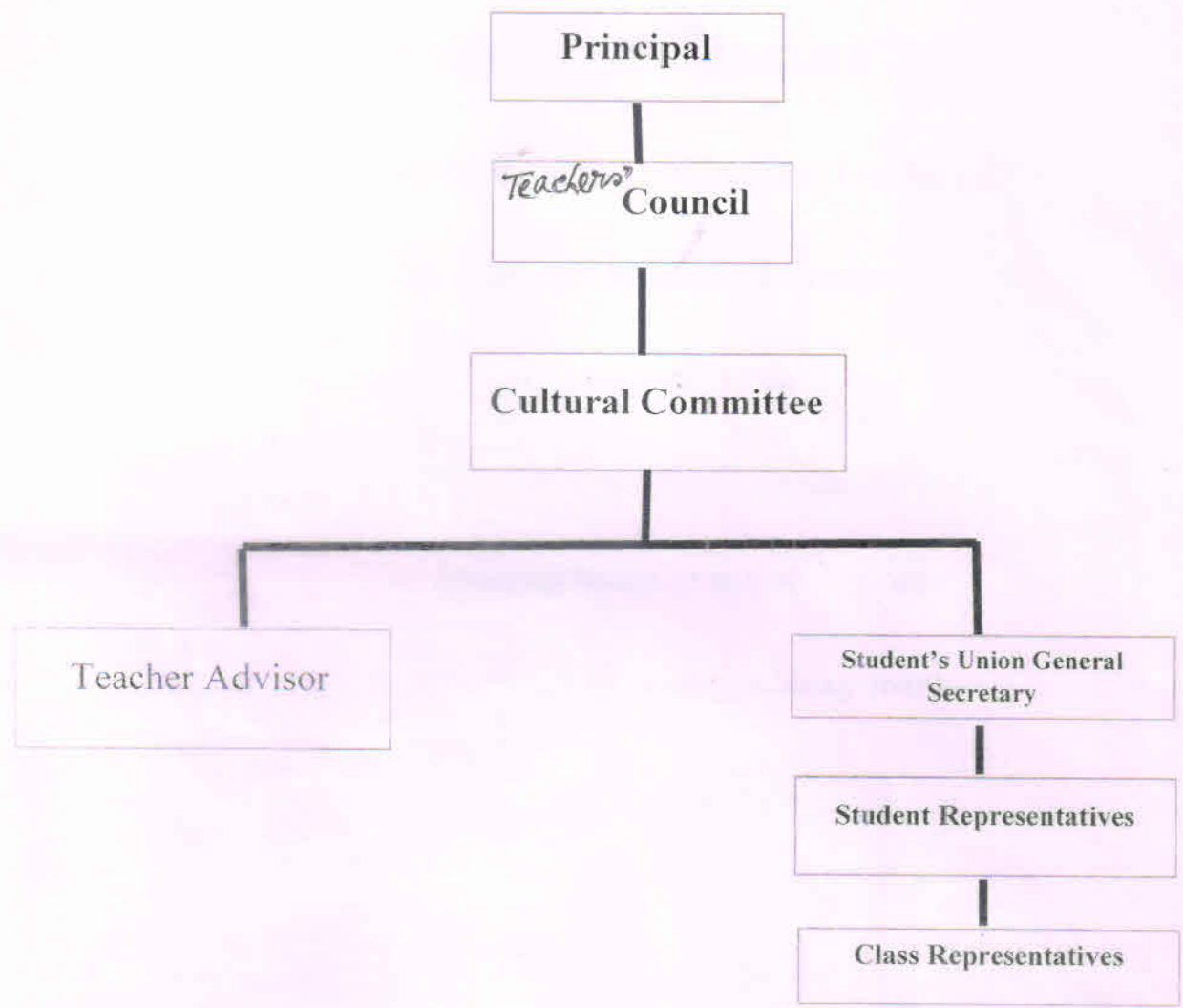

Prof. Jali Biswas
Co-ordinator
IQAC-NAAC
Vivekananda College
Alipurduar
CO-ORDINATOR
IQAC-NAAC
VEVEKANANDA COLLEGE
ALIPURDUAR


6.1.1




Vivekananda College
Alipurduar

Event Management




 Prof. Gobinda Rajbanshi
 Vice-Principal
 Vivekananda College
 Alipurduar
 Vice-Principal
 Vivekananda College
 P.O. & Dist: Alipurduar


 Prof. Jali Biswas
 Co-ordinator
 IQAC-NAAC
 Vivekananda College
 Alipurduar
 CO-ORDINATOR
 IQAC-NAAC
 VEVEKANANDA COLLEGE
 ALIPURDUAR




Vivekananda College


Alipurduar

6.1.1
6.1.1


Enhancing Infrastructure

- Achievement Greater Academic Excellence
 - More ICT-enabled classrooms
 - Solar Pole 6 Pes
 - Wi-Fi enabled campus
 - Automatization of library services
- Rain-Water Harvesting Management


Prof. Gobinda Rajbanshi
Vice-Principal
Vivekananda College
Alipurduar


Prof. Jali Biswas
Co-ordinator
IQAC-NAAC
Vivekananda College
Alipurduar


VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR




6.1.1


Vivekananda College
Alipurduar

Our Vision

- Encourage every teacher to acquire a research degree at the earliest
- Filling up the vacant positions with highly qualified permanent faculties
- Equip every student of the college to be proficient in English language
 - Acquire more books in the department and library
 - Scope for Major and Minor Projects
 - Start an inter-disciplinary English Journal
- Partially furnished Department with Wi-Fi facility


Prof. Gobinda Rajbanshi
Vice-Principal
Vivekananda College
Alipurduar

Vice-Principal
Vivekananda College
P.O. & Dist. Alipurduar


Prof. Jali Biswas
Co-ordinator
IQAC-NAAC
Vivekananda College
Alipurduar

CO-ORDINATOR
IQAC-NAAC
VEVEKANANDA COLLEGE
ALIPURDUAR



VIVEKANANDA COLLEGE

• Estd : 1985 •

P.O. ALIPURDUAR, DIST. ALIPURDUAR

Pin : 736121, Phone & FAX : 03564 - 274705

Ref. No.



NOTICE

PARENT-TEACHERS MEETING

Date :

DATE: 01.02.2022

This is to notify that a General Meeting with Parents of all regular students of the college will be held on 10th February, 2022 (Thursday) at 12 Noon in the Virtual Class Room of the college.

Parents of all the students and Teachers of all Departments are cordially requested to attend the same.

Regards,

এতদ্বারা বিবেকানন্দ কলেজের সকল বিভাগের সমস্ত ছাত্রছাত্রীদের জানানো যাচ্ছে যে, আগামী ১০/০২/২০২২ ইং তারিখ অভিভাবকগণের সঙ্গে বিভাগীয় অধ্যাপক/অধ্যাপিকাদের সাথে পঠনপঠন সংক্রান্ত একটি আলোচনা আয়োজন করা হয়েছে। উক্ত দিনে সকল বিভাগের মাননীয় অধ্যাপক/অধ্যাপিকা এবং অভিভাবকদের উপস্থিতি একান্ত কাম্য। সময় বেলা ১২ টা, স্থানঃ ভার্চুয়াল ক্লাসরুম।

BAPPA MOHANTA

(CONVENER)

PARENT-TEACHERS CELL

Agenda,

1. Academic.
2. Miscellaneous.

In Communication to,

1. All Departmental Head and Faculty Members, Vivekananda College, Alipurduar.
2. Office Gourd File.

DR. GOBINDA RAJBANSHI

(VICE-PRINCIPAL)
Vice-Principal
Vivekananda College
P.O & Dist Alipurduar

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Extract from the proceedings of the meeting held on 10/02/2022, at 12: Noon in the ~~the~~ class room of the college with the Parents of the students
 to some extent ...
 Resolution NO. 3 ...

The meeting was convened by the faculty and it was presided by the vice-principal of the college. Taking permission from all the parents present at there the meeting was started.

In the last Parents meeting, it was unanimously decided to arrange to have a Water purifier with Cooler in the college (Resolution NO. 3. Dated 07.02.2021). When the decision was forwarded to the college authority, the authority took action and arranged a Water purifier with cooler in the college campus for the students.

The Parents applauded to the college authorities for the step. Besides, they advice to take some 'Career Orient' program or job related awareness program for the students in the college. It has been decided in the meeting that the initiative will be taken to adopt such type of programs like Career Counselling etc in the college in future days.

In last meeting it was decided to install 'Sanitary Napkin Vending Machine' for Girls students. The authority sanctioned Rs: 24,160/- and installed it Girls Common Room. Bill No. CF/20-21/009, Dt: 22 Feb, 2021, Cheque No. 049062, Dt: 03/03/2021

COORDINATOR
IOAC/MAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR



6.1.1

Due to Covid epidemic, the normal activities related to studies have been disrupted for a long time. In that complex situation online classes were held. But when the situation gradually normalised, the attendance of the students decreased a lot. The problem was brought up to the parents of the students who were came from basically economically backward. It was decided in the said meeting that the students will have regular classes in the college as per the rules of the University.

The meeting is closed with a vote of thanks to all.

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Vice-Principal
Vivekananda College
& Dist. Alipurduar

No. :
Rec
...
Rev
Age
Ch
R

SRS ENT
1 NO. D
WARD N
DIST- D
GSTIN
GSTIN/
State N
Buyer
THE TEAC
GE, PO
State Ni

Sl
No.
1 SA

Amount Ch
Indian Ru

8476

Tax Amount (

Declaration
We declare that this



Signature of Teachers

- | | |
|--------------------|----------------------|
| 1. Gobinda Roy | 8. Binu Ghosh |
| 2. Pranab Saha | 9. Shelly Das |
| 3. Neha Chatterjee | 10. Rana Acharya |
| 4. Sushanta Paul | 11. Ratna Dey |
| 5. Santosh Barman | 12. Dipa Chakraborty |
| 6. Prosenjit Roy | 13. Bappa Mohanta |
| 7. Kavita Das | |

Signature of Parents

- | | |
|---|--|
| 1. Anirban Barman - 9775401883 | |
| 2. SUTIT GHOSH - 8942953691 | |
| 3. Rohini Roy - 6295309439 | |
| 4. Mantu Barman - 7029109266 | |
| 5. Subhash Ray - 9641680168 | |
| 6. Pranab Rudra - 8436673902 | |
| 7. Pranab Rudra - 8436673902 | |
| 8. Ripan Rudra - 7872678462 | |
| 9. Ananta Sutradhar - 9933444448 | |
| 10. Parag Das - 9733219917 | |
| 11. Bibhuti Majumdar - 8937518262 | |
| 12. Pranab Rudra - 8436673902 | |
| 13. Sudhir Roy - 9547454975 | |
| 14. Sanatan Ray - 9002335823 | |
| 15. Geeta Barman - 7872845416 | |
| 16. Pranab Rudra - 8436673902 | |



VIVEKANANDA COLLEGE

• Estd : 1985 •

P.O. ALIPURDUAR, DIST. ALIPURDUAR

Pin : 736121, Phone & FAX : 03564 - 274705

Ref. No.

Date : 10/02/2022...



A Report on Parent-Teachers Meeting (10/02/2022)

Vivekananda College Parent-Teachers Cell organized a Parent-Teachers Meeting for the students of the college on 10th February, 2022. The main objectives of the meeting was to create a common platform, where teachers and parents come together to discuss students performance and device ways to enrich their learning experience. Around 20 parents participated in the parent-teachers meeting. Parents become aware of the institution's rules and regulations, methodologies of teaching and learning for the overall welfare of students. It is to be noted that from last Parent-Teachers Meeting some suggestions were given by the parents. Among them water purifier drinking system, sanitary napkin vendor machine for girls students etc have been implemented by college authority. Parents present in the meeting appreciated the initiative of the college. Also the parents suggested introducing some job related awareness programs like career counseling for the students. All the proposal or suggestions have been informed to the authority of the college. So, the meeting came to an end with the conclusion that the progress and development of the students depend on the joint efforts of the parents and teachers.

Neha Chatterjee
 Mrs. Neha Chatterjee
 (Co-Ordinator, IQAC)

Mr. Bappa Mohanta
 Mr. Bappa Mohanta
 (Convener, Parent-Teachers Cell)

Dr. Gobinda Rajbanshi
 Dr. Gobinda Rajbanshi
 (Vice-Principal)

CO-ORDINATOR
 IQAC-NAAC
 VIVEKANANDA COLLEGE
 ALIPURDUAR

CO-ORDINATOR
 CO-ORDINATOR
 IQAC-NAAC
 VIVEKANANDA COLLEGE
 ALIPURDUAR

AUTHENTICATED
 VICE PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR

VICE-PRINCIPAL
 AUTHENTICATED
 VICE-PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR



Birpara, West Bengal, India
 Vivekananda College, Alipurduar, Birpara, West Bengal 736121, India
 Lat 26.481997°
 Long 89.514431°
 10/02/22 12:55 PM GMT +05:30



Birpara, West Bengal, India
 Vivekananda College, Alipurduar, Birpara, West Bengal 736121, India
 Lat 26.481997°
 Long 89.514431°
 10/02/22 12:56 PM GMT +05:30



Birpara, West Bengal, India
 Vivekananda College, Alipurduar, Birpara, West Bengal 736121, India
 Lat 26.481997°
 Long 89.514431°
 10/02/22 12:56 PM GMT +05:30



Birpara, West Bengal, India
 Vivekananda College, Alipurduar, Birpara, West Bengal 736121, India
 Lat 26.481997°
 Long 89.514431°
 10/02/22 12:55 PM GMT +05:30



Birpara, West Bengal, India
 Vivekananda College, Alipurduar, Birpara, West Bengal 736121, India
 Lat 26.481997°
 Long 89.514431°
 10/02/22 12:55 PM GMT +05:30



Birpara, West Bengal, India
 Vivekananda College, Alipurduar, Birpara, West Bengal 736121, India
 Lat 26.481997°
 Long 89.514431°
 10/02/22 12:55 PM GMT +05:30

Parents Teacher meeting on 10/02/2022 at seminar hall
Organized by
Parents Teacher Cell,
Vivekananda College, Alipurduar

6.1.1

VIVEKANANDA COLLEGE

ALIPURDUAR

LIBRARY COMMITTEE

NOTICE

Place: Vivekananda College, Alipurduar

Date: 12/11/2021

Sir/madam

As per the direction of the president a meeting of Library Sub-Committee, Vivekananda College will be held on 18/11/2021, Thursday at 2:00 pm. All the members of the library Sub-Committee are earnestly requested to attend the above mentioned meeting.

Agendum:

1. To confirm the proceedings of the previous meeting.
2. To discuss about the books for 3rd & 4th semester under CBCS system.
3. Miscellaneous.

s/d

Vice-Principal
Vivekananda College

s/d

Convener
Library Sub-Committee

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

A general meeting of the Library Sub-Committee of Vivekananda College

Place: Vivekananda College, Alipurduar

Date: 18/11/2021

Signature of the members present in the meeting:

1. Prof. Gobinda Rajbanshi
2. Dr Ratna Dey
3. Sri Pradip Kumar Mohanta
4. Prof. Dipa Chakraborty
5. Prof. Shelly Das

Prof. Gobinda Rajbanshi, Vice Principal of Vivekananda College, took the chair and the meeting started.

Resolutions:

1. Decisions of the earlier meeting have been approved.
2. The matter of purchase of books be discussed in the meeting and unanimously resolved that the vice Principal be requested to take the initiative for purchase of book for both 3rd and 4th semester under CBCS system for Rs. 90000.00 (Ninety Thousand) only from college fund as per the decision of the Governing Body of the college. It is also resolved that Rs. 70000.00 for purchase of books be distributed to different department of study of the college as follows:-
 - a) English---Rs. 7000.00
 - b) Bengali---Rs. 7000.00
 - c) History---Rs. 7000.00
 - d) Philosophy---Rs. 7000.00
 - e) Education---Rs. 7000.00
 - f) Political Science---Rs. 7000.00
 - g) Sociology---Rs. 7000.00
 - h) Physical Education---Rs. 7000.00
 - i) Sanskrit---Rs. 6000.00
 - j) Geography---Rs. 7000.00
 - k) Chemistry---Rs. 7000.00
 - l) Physics---Rs. 7000.00
 - m) Mathematics---Rs. 7000.00

Miscellaneous:

1. The matter of periodicals & journals of the library are decided to bind every year.
2. The question papers of CBCS system, downloaded from Net, are decided to bind semester wise.
- 3.


 CO-ORDINATOR
 IQAC-NAAC
 VIVEKANANDA COLLEGE
 ALIPURDUAR


 AUTHENTICATED
 VICE PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR

VIVEKANANDA COLLEGE

ALIPURDUAR
LIBRARY COMMITTEE

6.1.1
6.1.1

NOTICE

Date: 06/03/2020

Place: Vivekananda College

Respected Sir/Madam

It is notified that as desired by the vice principal a meeting will be organized on 13.03.2020 (Friday) at 2:00 pm. All the members of Library committee are requested to attend the same.

Agendum:


1. To confirm the proceeding of the previous meeting.
2. To discuss about the purchase of books of dept of science (namely Physics, Chemistry, Mathematics)
3. To discuss about the arrangements of CCTV in the library.
4. A proposal to construction a library reading room for the students.
5. Miscellaneous.

s/d

Vice-Principal
Vivekananda College

s/d

Convener
Library Sub-Committee

 AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

A general meeting of the Library Sub-Committee of Vivekananda College

Place: Vivekananda College, Alipurduar

Date: 13.03.2020

Signature of the members present in the meeting:

1. Prof. Gobinda Rajbanshi
2. Dr Ratna Dey
3. Sri Pradip Kumar Mohanta
4. Prof. Dipa Chakraborty
5. Prof. Shelly Das

The activities of the meeting starts once the vice principal Prof. Gobinda Rajbanshi takes the chair of the President.

Resolutions:

1. Approval of the decisions taken in the earlier meeting.
2. Necessity of buying books of different subjects of science stream like Mathematics, Physics & Chemistry those belong to the syllabus. As per the requisition of the departmental heads of these subjects decision of buying books was taken. Vice-Principal Sir is requested for the arrangement of buying books.
3. The necessity of CCTV in the library is also discussed in the meeting. The Vice-Principal Sir is requested for the necessary arrangement of CCTV in the library.
4. The proposals of Librarian for the installation of CCTV are discussed. The Vice-Principal Sir is requested for the essential arrangement of installation of CCTV in the library.
5. Necessity of the requirement of a reading room for the students is discussed. The proposal of construction of reading room in the place adjacent to the library on the first floor is approved & it has also been decided to construct an attached toilet system alongside. The Vice-Principal Sir is requested to take necessary steps as to the matter.
6. V.P. Sir is requested for the necessary arrangement of drinking water in the library.

The activities of the meeting thus come to an end after giving vote of thanks to the V.P. Sir.

gld

Convener

Library Sub-Committee
Vivekananda College
Alipurduar

sld

Prof. Gobinda Rajbanshi
President of Library Sub-Committee
Vivekananda College
Alipurduar

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

VIVEKANANDA COLLEGE

ALIPURDUAR

LIBRARY COMMITTEE

NOTICE

Place: Vivekananda College, Alipurduar

Date: 08-04-2019

Sir/Madam

As desired by the Vice-Principal on the coming Saturday i.e. 13.04.2019 Vivekananda College a meeting of the Sub-Committee of Library of the college will be arranged. In that meeting all the members of sub-committee of the library request to be present.

Subjects of the discussions as follows:

1. Approval of the decisions of the earlier meeting.
2. Discussion as to the matter of creating bibliography database through the process of outsourcing.
3. Discussion as to the binding of books.
4. Miscellaneous.

g/d

Vice-Principal
Vivekananda College

g/d

Convener
Library Sub-Committee

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

A general meeting of the Library Sub-Committee of Vivekananda College

Place: Vivekananda College, Alipurduar

Date: 13.04.2019

Signature of the members present in the meeting:

1. Prof. Gobinda Rajbanshi
2. Sri Pradip Kumar Mohanta
3. Prof. Ratul Nandi
4. Prof. Dalim Sk
5. Prof. Sukanta Mukhopadhyay

Vice Principal Sri Gobinda Rajbanshi Sir after taking the chair, the president of the meeting, the meeting proceeds.

Resolutions:

1. Decisions of the earlier meeting have been approved.
2. The library to create knowledge rounds database necessary arrangements of computer seats I needed. In the library owing to the dearth of the necessary staffs to create database, after the uploading of software Soul 2.0, through the process of outsourcing, it has been decided that the database will be prepared. Vice Principal Sir is requested to take necessary steps of that matter.
3. The matter of book binding has been discussed & the books that are full with important information are decided to be sorted after binding.

Misc:

1. The decision of furniture report has been accepted in the meeting. After conveying vote of thanks to the secretary the activities of the meeting end.

gla

Convener
Library Sub-Committee
Vivekananda College
Alipurduar

gla

Prof. Gobinda Rajbanshi
President of Library Sub-Committee
Vivekananda College
Alipurduar

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

P.F. Sub-Committee
Meeting Minutes

6.1.1

Date - 03-12-19

Proceedings of the P.F. Sub-Committee meeting held on 03-12-19 at 3.00 P.M. in the Principal Chamber to transact the following business.

Members present

1. 

2. 

3. 

Sri Gobinda Rajbanshi - Vice Principal took the chair and the meeting started.

RESOLUTIONS:

1. Proceedings of the last meeting held on 13-11-19 read and confirmed.
2. Members discussed and resolved that the Prayer submitted by Dalein SK Ex. Asst. Professor in Philosophy granted Rs. 3,89,158/- (Rupees three lakhs Eighty Nine thousand four hundred Fifty Eight) only to transfer ~~to~~ to Kanchana para college through Apd Treasury to Barrack pore 1 Treasury for ~~at~~ his GPF Account scheme Id. 2228 Operator code. 17 upto date.

3. Misc NIL

CONFIRMED

P.F. SUB COMMITTEE
VIVEKANANDA COLLEGE

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Date:- 31-08-19

Proceedings of the P.F. Sub-Committee meeting held on 31-08-2019 at 2 p.m. in the Conference Hall of Vivekananda College, Alpd. to transact the following business.

MEMBERS PRESENT:

- 1. ~~Mr. ...~~
- 2. ~~Mr. ...~~
- 3. ~~Mr. ...~~
- 4.

Sri Gebinda Rajbanshi vice-principal took the chair and the meeting started.

Resolution:-

- 1. Proceeding of the last meeting - held on 05-08-19 read and confirmed.
- 2. Members discussed that Dr. Dayal Chand Sardar, Ex. Asst. prof. in Bengali served this college from 19-04-2010 to 31-05-2017. Thereafter he joined at Sibani Mandal Mahavidyalaya, Namkhana, S. 24 pgs. West Bengal. Now he want to release his provident fund account from this college.

Members also discussed and resolved that prayer submitted by Dr. D. Chand Sardar granted full amount including interest i.e. Rs. 2,62,763/- (Rupees Two Lakh Sixty Two thousand Seven hundred Sixty three only) in his GPF Account.

3. Misc

The meeting ended with vote of thanks to the Chair

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Date - 05-08-19

Proceedings of the P.F. Sub-Committee meeting held on 05-08-2019 at 2. P.M in the college premises to transact the following business.

MEMBERS PRESENT.

- 1. ~~Dr. Rajbanshi~~
- 2. ~~Dr. Rajbanshi~~ 05/08/19
- 3. Shilpa 05/08/19
- 4.

Sri. Gobinda Rajbanshi. vice Principal took the chair and the meeting started.

RESOLUTION

- 1. Proceedings of the meeting held on 02-05-2019 read and confirmed.
- 2. Members discussed and resolved that
 - The prayer submitted by (i) Dr. Ratna Das, Associate prof. in Bengali granted Rs 30,000 (Rupees Three lakhs) only as non-reimbursable loan from her GPF Account and (ii) Sri Manidam Rajee, Ex. Durwan for Rs. 2,83,271 (Rupees Two lakhs Eighty three thousand Two hundred Seventy one) only as his Final withdrawn including Interest upto 31-03-2018 granted i.e he retired on 31-07-2019 at afternoon.
- 3. Misc.
 - the meeting ended with vote of thanks to the chair.

✓
Convener
P.F. Sub-Committee

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

6.1.1

Date:- 02-05-19

Proceedings of the P.F. Sub-Committee meeting held on- 02-05-2019 at- 2.P.M. in the office Chamber of Vivekananda College, Alipurduar. to transact the following business.

Members Present:

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
- 4.

Sri Gobinda Rajbanshi, vice principal took the chair and the meeting started.

Resolution:

1. proceedings of the last meeting held on- 02-01-2019 read and confirmed.

2. Members discussed and resolved that the prayer submitted by (i) Sri Swapan Majumder, Ex. Head clerk (ii) Sri Shyamal Sengupta, Ex. Head clerk (iii) Smt Jaya Saha Ex. Office Bearer and (iv) Smt. Prajima Masak, Ex. Office Bearer granted their GPF Interest for the year 2017-18 to following amount.

- (i) Rs. 57,084/- only of Sri S. Majumder, Ex. Head clerk
- (ii) Rs. 22,521/- only of Sri S. Sengupta, - do-
- (iii) Rs. 10,861/- only of Smt. J. Saha, Ex. Office Bearer
- (iv) Rs. 16,633/- only of Smt P. Masak, Ex. Office Bearer

3. Misc:- Nil.

[Signature]
Convener

P.F. Sub-Committee
Vivekananda College
Alipurduar

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

6.1.1

Date: - 02-01-2019

Proceedings of the P.F. Sub-Committee meeting held on 02-01-2019 at 2 P.M. in the vice-principal's chamber of Vivekananda College, Alipurduar to transact the following business.

Members Present:

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
- 4.

Sri Gobinda Rajbanshi, vice principal took the chair and the meeting started.

RESOLUTION

1. Proceedings of the last meeting held on 06-10-2018 read and confirmed.
2. Members discussed and resolved that the Prayer submitted by Sri Kanak Kumar Singh, Asst. Professor of English granted Rs 1,92,000/- (Rupees one lakh ninety two thousand) only as GPF loan (retundable) from his GPF account which it would be realised in 24 equal instalment from his salary w.e.f. February-2019.

3. Misc. Nil

✓ *[Signature]*
 CONVENER
 P.F. Sub-Committee
 Vivekananda College
 Alipurduar

AUTHENTICATED
[Signature]
 VICE PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR

[Signature]
 CO-ORDINATOR
 IQAC-NAAC
 VIVEKANANDA COLLEGE
 ALIPURDUAR

Date - 06-10-18

Proceedings of the P.F. Sub-Committee meeting held on 06-10-18 at 2.P.M. in the office Chamber to transact the following business.

MEMBERS PRESENT

1. ~~Shelly Das~~ 06/10/18
Shelly Das 06/10/18.

2. ~~Shelly Das~~

3.

Sr. Gobinda Rajbanshi, vice-principal, took the chair and the meeting started.

RESOLUTION:-

1. Proceedings of the last meeting held on 25.09.2018 read and confirmed.

2. Members discussed and resolved that the prayer submitted by Smt. Pratima Masak, Ex. office bearer, granted Rs. 198078/- (Rupees one lakh Ninety Eight thousand seventy Eight) only as G.P.F. final withdrawn from her P.F. Account.

3. Misc:- Nil

~~Shelly Das~~

CONVENOR.

P.F. Sub-Committee

Vivekananda College.

F AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

A
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Proceedings of the P.F. Sub-committee meeting held on 25-09-18 at 2.00 p.m in the Principal's Chamber to transact the following Agendas.

Members present:

1. Inj 25/09/18
2. SD 25/09/18
3. Inj 25/09/18
- 4.

Sri Gobinda Rajbanshi, Vice principal, took the chair and the meeting started.

RESOLUTION:-

1. Proceeding of the last meeting held on 07-09-2018. Read and confirmed.
2. Members discussed and resolved that the prayer submitted by Dr. Jaydip Ray, Associate prof in Hief (on leave) from 15-08-2018) granted a non-refundable GPF loan from his GPF account for Rs 1,00,000/- (Rupees one lakh) only.
3. Misc. Nil

Inj 25/09/18
Convener

P.F. Sub Committee
Vivekananda College
Alipurduar




AUTHENTICATED

VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Proceedings of the P.F. Sub Committee meeting held on 11-8-18. at 2:00 P.M. in the chamber of the undersigned at Vivekananda College, Alipurduar.

Members Present.

1.  11/8/18
2.  11/8/18
3.  11/8/18
- 4.


Smt. Rajbanshi Rajbanshi, vice-Principal Vivekananda College, Alipurduar took the chair and the meeting started.

Resolution No. 1.

Proceedings of the last meeting of 11-8-18, read and confirmed.

2. Members discussed and sanctioned the G.P.F. final withdrawal of Smt. Rajbanshi, office bears amount of Rs. 34,950/- (Thirty four thousand nine hundred and fifty only) as per the bank document to be released to her as G.P.F. money.
3. Miso.

The meeting ended with vote of thanks to the chair.

AUTHENTICATED

 VICE PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR

@
 CO-ORDINATOR
 IQAC-NAAC
 VIVEKANANDA COLLEGE
 ALIPURDUAR

3. Misc - Nil

The meeting ended with vote of
Thanks to the chair

Imp. call
Convenor
P.F. sub-committee
vivekananda college
Alipurduar
Vice-Principal
Vivekananda College
PO & Dist: Alipurduar

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Date: 18-04-18

Proceedings of the P.F. Sub Committee meeting held on 18-04-18 at 2.P.M. in The Principal's Chamber at Vivekananda College, Alipurduar.

3

Members Present :-

1. Mr. 18/04/18

2. Shelly Das.

3. →

4.

Sri Gobinda Rajbanshi, Vice-Principal, Vivekananda College, Alipurduar. took the Chair and the meeting started.

①. Resolution No. 1.

Proceedings of the ^{last} meeting dated 22.02.18 read and confirmed.

2. Members discussed and sanctioned of following for non-teaching staff for GPF interest for the year 2015-16 and 2016-17

- | | |
|---|-------------------|
| (i) Sri Swapna Majumdar,
Ex. Head clerk. | Rs. 1,09,169 = 00 |
| (ii) Sri Kamraj Saha,
Ex. clerk | Rs. 2611 = 00 |
| (iii) Sri Purnasinh Marjaniary | Rs. 14,521 = 00 |

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

11-08-2018

6.1.1

By
Gubinde Rajeshi
Convener,
P.F. Sub-Committee
Vivekananda College
Alipurduar

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6
f
scm
egs
3
office
may
1
cm

6.1.1


6.1.1




Vivekananda College
Alipurduar

Admission Management

- Special Software is maintained for reliable mechanism regarding student admission data. The detailed lists of students, student statistics, address lists including photo etc. are available in the software portal.
- The office communication and conveyance becomes an effortless process in this system. The college can easily maintain, frame and produce any data required by the university.
- The practice of maintaining Complete Information Report of a Student in the portal helps the teachers to get a first-hand knowledge of students' financial status and family background.


Prof. Gobinda Rajbanshi
Vice-Principal
Vivekananda College
Alipurduar
Vice-Principal
Vivekananda College
P.O. & Dist: Alipurduar


Prof. Jali Biswas
Co-ordinator
IQAC-NAAC
Vivekananda College
Alipurduar

CO-ORDINATOR
IQAC-NAAC
VEVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

6.1.1

VIVEKANANDA COLLEGE
ALIPURDUAR
NOTICE

An emergent meeting of the admission committee, Vivekananda College is to be held on 22.05.2019, at 1.00 P.M. to discuss about admission schedule of the degree classes of the new session 2019-2020. All the members of the admission committee are cordially requested to attend the said meeting.

22/05/19
(GOBINDA RAJBANSHI)
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
↓
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

A
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.11

Proceedings of the emergent meeting of Admission Committee.

Vivekananda College, Alipurduar.

Venue :- Teachers Common Room, Vivekananda College

Date :- 22-05-2019, Time :- 1-00 P.M.

Members Present :-

1. M. 22/05/19
2. ~~22/05/19~~
3. 22/05/19
4. Anup Chakraborty
5. Dalim Saha
- 6.
7. Sumanta K. Chakraborty 22/05/19
8. Lysis Khatun
9. Namita Modak
10. S. B. S.
11. S. P. S.
12. Shubhankar Saha
13. Prunita 22/05/19
14. Santosh Barman 22/05/19
15. Niranjana Ray - 22-05-19
16. Ratul Nandi 22/05/19

College is to be
schedule of the
of the admission

22/05/19
SRI G. RAJBANSHI)
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Sri Gobinda Rajbanshi, Vice Principal of the College,
took the chair and the meeting started.

Res. Discussed about The Memo No. 71/UG-19 (So)
dated 20.05.2019 by the Secretary, Under
Graduate Council, University of North Bengal
and unanimously resolved that- for the
admission of Degree (Under Graduate)
for the session 2019-2020, the guide line
of the NBU is to be maintained. ~~It is~~

It is also resolved that University
admission schedule will be followed

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

UNIVERSITY OF NORTH BENGAL
ACCREDITED BY NAAC WITH GRADE "A"



ENLIGHTENMENT TO PERFECTION
OFFICE OF THE SECRETARY
COUNCIL FOR UNDER GRADUATE STUDIES

6.11
6.11

Ref. No.: 71/UG-19(50)


Dated: 20.05.2019

The Principals / Teacher-in-Charges / Officer-in-Charges
Of all Degree Colleges affiliated to the University of North Bengal

Madam/Sir,


This is for information to Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal that the Guidelines (as per Annexure I & II) for online admissions to B.A. / B.Sc. / B.Com. / B.B.A. & B.C.A. (under UBCS) Courses for the Academic Session 2019-2020, are to be strictly followed. Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal are requested to take necessary action strictly as per the Guidelines attached herewith.


The matter may kindly be treated as **MOST URGENT**.


Secretary
Under Graduate Council
North Bengal University

Copy for information

1. The Honourable Vice-Chancellor, University of North Bengal.
2. The Registrar, University of North Bengal.
3. The Inspector of Colleges, University of North Bengal.
4. The Controller of Examinator, University of North Bengal.


AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

(Annexure – I)

UNIVERSITY OF NORTH BENGAL
ACCREDITED BY NAAC WITH GRADE "A"



Guidelines for Admission

It is notified to the Principals of all Degree Colleges affiliated to the University of North Bengal that the following dates have been decided for admission to and commencement of 1st Semester B.A., B.Sc. B.Com., BCA & BBA Honours Program & Program Course (under CBCS) for the Academic Session of 2019-2020.

1. *Commencement of issuance of Online Applications for Admissions
Within 7 (seven) days from the publication of the Results of West Bengal Council of Higher Secondary Education, 2019.
2. *Closing date of receiving of Online Application for Admissions
Within 8 (eight) days from the commencement of issuance of Online Applications.
3. *Last date of Admissions in All Courses:
On any of 30 working days (including Saturdays) from the date of commencement of issuance of Online Applications
4. *Commencement of Classes:
Within 1st week of July, 2019
5. Last date of change of Subject/Src. course/ Stream:
15th July, 2019
6. Last date of submission of Registration Form Online at www.nbu.ac.in
5th August, 2019.
7. Colleges are requested to keep the students' strength for each subject within the intake capacity sanctioned by the University and follow the reservation policy of Government of West Bengal Strictly.

AUTHENTICATED

VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

DM
20/5/19
@
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

8. Intake of the number of students in Honours Program & Program Courses shall not exceed the specified number as approved by the University of North Bengal from time to time. In this context the provisions of clause 7 ii (b) of the Statutes relating to affiliation of Colleges shall be strictly adhered to. In case of any violation, the University shall take appropriate action as deemed fit. Registrations of all students who have been admitted, exceeding the approved intake of the University shall be automatically cancelled in order of their dates of admission in the respective Colleges.

9. No Online Admission shall take place after expiry of the last date of Admission as per this Notification. Registration of any candidate who has been admitted after expiry of the last date of admission shall be automatically cancelled. Requests for extension of the last date of Admission after the expiry date shall not be entertained by the University under any circumstances.

10. A student may be admitted to *B.A./B.Sc./B.Com/ BCA & BBA Honours Program & Program Course* after passing the *Higher Secondary Examination* conducted by the *West Bengal Council of Higher Secondary Education* or examinations conducted by *Indian School Certificate (ISC)* or *Central Board of Secondary Education (CBSE)* or any Other Board recognized as equivalent provided he/she has passed in at least *four subjects with English as Compulsory Subject, excluding Environmental Studies/ Environmental Science/ Environmental Education.*

11. Reservation of Seats for Online admission into *B.A / B.Sc. / B.Com/ BCA & BBA Honours Program & Program Course* for *SC / ST / OBC-A / OBC-B* and persons with disabilities are to be maintained as per the relevant G.O's, 13% Reservation of Seats for persons with disabilities vide G.O. No. LD-340/2012-DI Kolkata, the 1st July, 2012) and also considering the amendments as proposed in notification No. 621-Edn(I)/111/10-89/13, dated 25.06.2015 issued by the Higher Education Department Government of West Bengal (Photocopy of the notification attached).

12. Colleges shall fix-up year wise target of increase of intake of OBC "A" OBC "B" in such a manner that the total mandatory increase of seats is achieved within a maximum period of six years beginning with the academic session 2014-15 and then shall continue in the same manner. The provisions of this Act (Reservation in Admission) shall not apply to:

- (i) Creamy layer of OBC -A and OBC-B of the Society.
- (ii) A minority Educational Institution based on religion or language.

The
Secretary
20/5/15
Under-Graduate Council
University of North Bengal

Copy for information to:

1. The Honourable Vice-Chancellor, University of North Bengal
2. The Registrar, University of North Bengal.
3. The Inspector of Colleges, University of North Bengal
4. The Controller of Examinations, University of North Bengal.

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

VIVEKANANDA COLLEGE
ALIPURDUAR

DATED : 03 -07-2018

N O T I C E

This is to notify that an emergent admission committee meeting will be held on 03-07-2018 at 3-00pm in the Staff Room of the College.

Members are cordially requested to attend the same.

mm 03/07/18
VICE-PRINCIPAL
VIVEKANANDA COLLEGE.

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

@
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Comm
vi
ve
Da
Memb
Sn
an
Res

6.1.1

Proceeding of the emergent meeting of Admission Committee

Vivekananda College, Alipurduar

Venue - Staff Room, Vivekananda College

Date - 03.07.2018, Time - 3.00 P.M

Members Present :

1. ~~Dr. [unclear]~~

2.

3.

4. Dipan Chakraborty 3/7/18

5. ~~[unclear]~~ 3/7/18

6. Namita Modak 3/7/18

7. Shelly Das. 03/07/18

8. Susanta Umchopantingyi 03/07/18

9. Jalim FR 03/07/18

10. Pramb Saha Rr 03/7/18

11. Sowjan Paul.

12. Niranjana Roy 3-7-18.

13. Shubhanshu Saha.

14. Anant Roy - 3-7-18

15. Smriti Nandi Goswami - 03.07.18

Sri Gobinda Rajbanshi, Vice Principal took the chair and the emergent-meeting started.

Resolution :- Discussed the G.O. No. 758-Edn (CS) 10M-95/14, dated 03-07-2018 by the Dy. Secretary of the Govt. of West Bengal

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1.

VIVEKANANDA COLLEGE
ALIPURDUAR

DATED : 22-06-2018

N O T I C E

This is to notify that an admission committee meeting will be held on 28.06-2018 at 4-00pm in the Staff Room of the College.

Members are cordially requested to attend the same.

[Signature]
VICE-PRINCIPAL
VIVEKANANDA COLLEGE.

[Signature]
28/6/18

[Signature]
28.6.18

[Signature]
28/6/18

[Signature]
28/6/18

[Signature]
28/6/18

[Signature]
28/6/18

[Signature]
28/6/18

[Signature]
28-6-18

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

[Signature]
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

g
c
g
f
tl

6.1.1

Proceedings of The Meeting of Admission committee,
Vivekananda college, Alipurduar

Venue: staff Room, Vivekananda college

Date: 28/06/2018, Time - 4.00 PM.

Members Present:

1.

2. ~~28/6/18~~

3. ~~28/6/18~~

4. Ratul Nandi 28/06/18

5. ~~28.6.18~~

6.

7.

8. ~~28/6/18~~

9. Anand Chakraborty 28.6.18

10

Sri

Q

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Sri Gobinda Rajbanshi, Vice Principal of the college took the chair and the meeting started.

Resolution No. 1

The resolution of the previous meeting held on 06-06-2018, read before the house and unanimously resolved that it be confirmed.

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Resolution No. 2. Discussed the instruction of the University of North Bengal regarding admission schedule and it is resolved that the schedule framed by the NBU will be strictly followed for the admission of B.A. 1st year for the session 2018-19.

Revised

6.1.1

ADMISSION SCHEDULE FOR ADMSSION INTO DIFFERENT UNDER GRADUATE COURSES FOR THE ACADEMIC SESSION 2018-2019

It is hereby notified for all concerned that the online admission into different undergraduate Courses (B.A Honours Programme & B.A.Programme [General]) for the academic session 2018-2019 will be done as per following schedule:

Sl. No.	Particular	Date
1	ONLINE ADMISSION Registration Starts at 11.30 a.m.	11/06/2018
2	ONLINE ADMISSION Registration will be Closed on at 12.00 midnight through Internet Banking	18/06/2018
3	ONLINE ADMISSION Registration Payment through Bank Challan will be Closed on	19/06/2018
4	Publication of Provisional Merit List for B.A. Honours Programme and & B.A.Programme (General) Courses (Subject & Category wise)	21/06/2018 at 1.00 P.M
*	Date of Correction if any on	22/06/2018 within 2.00 P.M.
5	Publication of Final Merit List for B.A. Honours Programme and B.A.Programme (General) Courses (Subject & Category wise)	23/06/2018 at 3.00 P.M.
ONLINE-ADMISSION PROCESS FOR B.A. HONOURS Programme COURSES		
1st Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & All RESERVED CATEGORIES)		
6	Publication of 1st list of eligible candidates for E-counselling of different Honours Subjects.	25/06/2018 at 4.00 P.M
7	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	26/06/2018 27/06/2018
8	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	26/06/2018 27/06/2018 28/06/2018
2nd Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & All RESERVED CATEGORIES)		
9	Publication of 2nd list of eligible candidates for E-counselling of different Honours Subjects.	28/06/2018 at 4.30 P.M
10	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	29/06/2018 30/06/2018
11	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	29/06/2018 30/06/2018 02/07/2018
3rd Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & All RESERVED CATEGORIES)		
12	Publication of 3rd list of eligible candidates for E-counselling of different Honours Subjects.	02/07/2018 at 4.30 P.M.
13	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	03/07/2018 04/07/2018
14	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	03/07/2018 04/07/2018 05/07/2018

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

4th Ph (UNRE	15
	16
	17
5th Ph (UNRE	18
	19
	20
6th Ph (UNRES	21
	22
	23
7th Ph (UNRES	24
	25
	26
8th Ph (UNRES	27
	28
	29
9th Ph (UNRES	30
	31
	32

6/11

Admission

The proceedings of the meeting of the Examination Committee, Vivekananda College, Alipurduar.

Venue :- Virtual Class Room

Date :- 06-06-2018

Time :- 12-00 Noon

Members Present :-

1. Gobinda Rajbanshi
2. Pradip Kr. Mahanta.
3. Jaydip Roy 6/6/18
- 4.
5. Susanta Ghosh 6/6/18
6. Ratul Nandi
7. Dalim Saha
8. Pranab Saha Roy
9. Rajit Acharyee
10. Ketina Roy
11. Subhasis Paul
12. S. Roy
13. Niranjana Roy
14. Sojoy Paul
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.
- 21.

018

College are

ar

VS

EGE

5/6/18

5/6/18

18

CO-ORDINATOR
 IQAC-NAAC
 VIVEKANANDA COLLEGE
 ALIPURDUAR

Sri Gobinda Rajbanshi, Vice Principal of the college took the chair and the meeting started.

Resolution No. 1. The resolution of the previous meeting held on , read before the house and unanimously resolved that it be confirmed.

AUTHENTICATED
 VICE PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR

~~ADMISSION~~
ADMISSION SCHEDULE FOR ADMSSION INTO DIFFERENT UNDER
GRADUATE COURSES FOR THE ACADEMIC SESSION 2018-2019

6.11

①

It is hereby notified for all concerned that the online admission into different undergraduate Courses (B.A Honours Programme & B.A. Programme [General]) for the academic session 2018-2019 will be as per following schedule:

Sl. No.	Particular	Date
1	ONLINE ADMISSION Registration Starts at 11.30 a.m.	11/06/2018
2	ONLINE ADMISSION Registration Payment through Bank Challan will be Closed on	20/06/2018 at 4.00 P.M
3	ONLINE ADMISSION Registration will be Closed on through Internet Banking	21/06/2018 at 12 Noon
4	Publication of Provisional Merit List for B.A. Honours Programme and & B.A. Programme (General) Courses (Subject & Category wise)	21/06/2018 at 4.00 P.M
*	Date of Correction if any on	22/06/2018 within 2.00 P.M.
5	Publication of Final Merit List for B.A. Honours Programme and B.A. Programme (General) Courses (Subject & Category wise)	23/06/2018 at 3.00 P.M.
ONLINE ADMISSION PROCESS FOR B.A. HONOURS Programme COURSES		
1st Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & All RESERVED CATEGORIES)		
6	Publication of 1st list of eligible candidates for E-counselling of different Honours Subjects.	25/06/2018 at 4.00 P.M
7	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	26/06/2018 27/06/2018
8	Physical attendence of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	26/06/2018 27/06/2018 28/06/2018
2nd Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & All RESERVED CATEGORIES)		
9	Publication of 2nd list of eligible candidates for E-counselling of different Honours Subjects.	28/06/2018 at 4.30 P.M
10	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	29/06/2018 30/06/2018
11	Physical attendence of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	29/06/2018 30/06/2018 02/07/2018
3rd Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & All RESERVED CATEGORIES)		
12	Publication of 3rd list of eligible candidates for E-counselling of different Honours Subjects.	02/07/2018 at 4.30 P.M.
13	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	03/07/2018 04/07/2018
14	Physical attendence of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	03/07/2018 04/07/2018 05/07/2018

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

①

DER
19
ergaduate
ic session 2018-2019 will be d

Date
11/06/2018
20/06/2018
at 4.00 P.M
21/06/2018
at 12 Noon
21/06/2018
at 4.00 P.M
2018 within 2.00 P.M.
23/06/2018
at 3.00 P.M.
25/06/2018
at 4.00 P.M
26/06/2018
27/06/2018
26/06/2018
27/06/2018
28/06/2018
28/06/2018
at 4.30 P.M
29/06/2018
30/06/2018
2018
30/06/2018
02/07/2018
02/07/2018
at 4.30 P.M.
03/07/2018
04/07/2018
03/07/2018
04/07/2018
05/07/2018

Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & ALL RESERVED CATEGORIES)		
15	Publication of 4th list of eligible candidates for E-counselling of different Honours Subjects.	05/07/2018 at 4.30 P.M.
16	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	06/07/2018
17	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	07/07/2018 06/07/2018 07/07/2018 09/07/2018

Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & ALL RESERVED CATEGORIES)		
18	Publication of 5th list of eligible candidates for E-counselling of different Honours Subjects.	09/07/2018 at 4.30 P.M.
19	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	10/07/2018
20	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	11/07/2018 10/07/2018 11/07/2018

Phase of E-counselling for B.A Honours Programme Courses (UNRESERVED & ALL RESERVED CATEGORIES)		
21	Publication of 6th list of eligible candidates for E-counselling of different Honours Subjects.	11/07/2018 at 4.30 P.M.
22	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	12/07/2018
23	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	13/07/2018 12/07/2018 13/07/2018 14/07/2018

ONLINE ADMISSION PROCESS FOR B.A PROGRAMME (PROGRAMME (GENERAL)) COURSES

Phase of E-counselling for B.A Programme (General) Course (UNRESERVED & ALL RESERVED CATEGORIES)		
24	Publication of 1st list of eligible candidates for E-counselling of B.A/Programme (General) course.	02/07/2018 at 4.30 P.M.
25	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	03/07/2018
26	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	04/07/2018 03/07/2018 04/07/2018 05/07/2018

Phase of E-counselling for B.A Programme (General) Course (UNRESERVED & ALL RESERVED CATEGORIES)		
27	Publication of 2nd list of eligible candidates for E-counselling of B.A/Programme (General) course.	05/07/2018
28	Date of payment of Admission Fees at Bank (Online Mode or through e-Challan, upto Banking Hours)	at 4.30 P.M. 06/07/2018
29	Physical attendance of the candidates for the verification of testimonials at the College from 11.00 A.M to 4.00 P.M	07/07/2018 06/07/2018 07/07/2018 09/07/2018

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR


VIVEKANANDA COLLEGE
ALIPURDUAR.

DATED : 23-07-2021


N O T I C E

A Meeting of the Admission Committee of Vivekananda College, Alipurduar will be held on 26-07-2021 at 3-00 P.M. in the Staff Room of the College to discuss about the Admission into 1st Semester Class for the academic Session 2021-2022.

Teaching and Non-teaching staff are requested to attend the same.


(DR. GOBINDA RAJBANSHI)
VICE PRINCIPAL

Vice-Principa.
Vivekananda College
CB & Bhat, Alipurduar


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Proceedings of The meeting of Admission Committee
of Vivekananda college, Alipurduar.

Date - 26.07.2021, Time - 3 PM

Venue: Vivekananda college,

Members present:

1. Mr
2. ~~Mr~~
3. ~~Mr~~
4. Rakhi Das
5. R2
6. ~~Mr~~
7. ~~Mr~~
8. ~~Mr~~
9. ~~Mr~~
10. Neha Chatterjee
11. Kaushik Das
12. Bina Ghosh
13. Ranjit Das
14. Surajit Das
- 15.
- 16.
- 17.
- 18.
- 19.
20. Ananya Das
21. Gnanasekha Das
22. Sandip Karmakar
23. Dr. Gobiunda Raybanshi, Vice principal of the college
24. took the chair and the meeting started
- 25.

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR


AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR


Res. Discussed the Memo no. 65/UG-21 (53)
dated 16.07.2021 by the secretary, Undergraduate
Council, University of North Bengal and the
college Admission Committee has unanimous

resolved for the admission of degree (undergraduate) courses for the session 2021-2022 ^{by following} the guideline of the NBU, the guidelines of All Bengal Principal's Council, and the guidelines of the Department of Higher Education, Government of West Bengal (Memo No. 706-Fdn (CS)/10M-95/H) dated 13th July 2021. It has been resolved that students who have passed H.S. or equivalent Examinations in 2019, 2020 and 2021 are eligible to apply only.

Res. 2. It is also resolved that the teachers will do the upgradation process within the stipulated time mentioned in the guideline.

Res. 3. The verification of the documents of the students will be done when the students will come to the college for their regular classes as per the protocols mentioned in the government orders and other guidelines.


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR


AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE "A"



OFFICE OF THE PRINCIPAL SECRETARY
COUNCIL FOR UNDER GRADUATE STUDIES

radius
guide
of the
ment
M-95/-

Ref. No.: 65 /UG-21 (5B)

CIRCULAR

Dated: 16.07.2021

S. or
2021

The Principals / Teacher-in-Charges / Officer-in-Charges
Of all Degree Colleges affiliated to the University of North Bengal

Madam/Sir,

This is for information to Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal that the Guidelines (as per Annexure - I & II) for online admissions to B.A. / B.Sc. / B.Com. /B.B.A. & B.C.A. (under CBCS) Courses for the Academic Session 2021-2022, are to be strictly followed. Principals / Teacher-in-Charges / Officer-in-Charges of all Degree Colleges affiliated to the University of North Bengal are requested to take necessary action strictly as per the Guidelines attached herewith.

ness
he
e.

Attach further kindly also find the notification No. 706-Edn (CS)/10M-95/14 dated: 13th July, 2021 as issued by the Government of West Bengal, Department of Higher Education for strict adherence.

of

The matter may kindly be treated as **MOST URGENT**.

is
ment
d

Wagnita
Principal Secretary
Council for Under Graduate Studies
University of North Bengal

Copy for information

1. The Honourable Vice-Chancellor, University of North Bengal.
2. The Registrar (Officiating), University of North Bengal.
3. The Inspector of Colleges, University of North Bengal.
4. The Controller of Examination, University of North Bengal.

Wagnita
Principal Secretary
Council for Under Graduate Studies
University of North Bengal

Q
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

UNIVERSITY OF NORTH BENGAL
ACCREDITED BY NAAC WITH GRADE "A"



Guidelines for Admission

It is notified to the Principals of all Degree Colleges affiliated to the University of North Bengal that the following dates have been decided for admission to and commencement of 1st Semester B.A., B.Sc. B.Com., BCA & BBA Honours Program & Program Course (under CBCS) for the Academic Session of 2021-2022.

1. Date of opening of Online Portal for Application for Under Graduate Courses – 02nd August 2021
2. Completion of Application in the Online Portal for Under Graduate Courses by – 20th August 2021
3. Publication of Merit Lists in Under Graduate Courses by – 31st August 2021
4. Completion of Admission at the Under Graduate Courses by – 30th September 2021
5. Start of 1st Semester of Under Graduate Courses on – 1st October 2021
6. Proposed last date of submission of Registration Form Online: at www.nbu.ac.in - 05.10.2021

7. Colleges are requested to keep the students' strength for each subject within the intake capacity sanctioned by the University and follow the reservation policy of Government of West Bengal Strictly.

8. Intake in the number of students in Honours Program & Program Courses shall not exceed the specified number as approved by the University of North Bengal from time to time. In this context the provisions of clause 7 ii (b) of the Statues relating to affiliation of Colleges shall be strictly adhered to. In case of any violation, the University shall take appropriate action as deemed fit. Registrations, of all students who have been admitted, exceeding the approved intake of the University shall be automatically cancelled in order of their dates of admission in the respective Colleges.

9. No Online Admission shall take place after expiry of the last date of Admission as per this Notification. Registration of any candidate who has been admitted after expiry of the last date of admission shall be automatically cancelled. Requests for extension of the last date of Admission after the expiry date shall not be entertained by the University under any circumstances.

10. A student may be admitted to B.A./B.Sc./B.Com/ BCA & BBA Honours Program & Program Course after passing the Higher Secondary Examination conducted by the West Bengal Council of Higher Secondary Education or examinations conducted by Indian School Certificate (ISC) or Central Board of Secondary Education (CBSE) or any Other Board recognized as equivalent provided he/she has passed in at least four subjects with English as Compulsory Subject, excluding Environmental Studies / Environmental Science / Environmental Education.

11. Reservation of Seats for Online admission into B.A. / B.Sc. / B.Com./ BCA & BBA Honours Program & Program Course for SC / ST / OBC-A / OBC-B and persons with disabilities are to be maintained as per the relevant G.O.'s. (3% Reservation of Seats for persons with disabilities vide G.O. No. ED-340/2012 Dt. Kolkata. the 4th July, 2012) and also considering the amendments as proposed in notification No. : 621-Edn(U)/EH/1U-89/13, dated 25.06.2015 issued by the Higher Education Department Government of West Bengal (Photocopy of the notification attached)

12. Colleges shall follow the total mandated academic session. The provisions shall be as follows:

- (i) Creamy layer
- (ii) A minority

Copy for info
1. The Honours
2. The Registrar
3. The Inspector
4. The Controller

2

12. Colleges shall fix-up year wise target of increase of intake of OBC "A" OBC "B" in such a manner that the total mandatory increase of seats is achieved within a maximum period of six years beginning with the academic session 2014-15 and then shall continue in the same manner. The provisions of this Act (Reservation in Admission) shall not apply to:

- (i) Creamy layer of OBC-A and OBC-B of the Society,
- (ii) A minority Educational Institution based on religion or language,

W. Gupta
 Principal Secretary
 Under-Graduate Council
 University of North Bengal

al that the
. B.Com. ,
a of 2021-

st 2021

t 2021

t 2021

nber 2021

r 2021

t

ke capacity
Strictly.

he specified
e provistons
n case of any
its who have
order of their

Notification.
sion shall be
ry date shall

Course after
er Secondary
of Secondary
1 at least four
ntal Science /

rs Program &
ned as per the
(2 Dt. Kolkata,
,dn(U)/EH/1 U-
gal (Photocopy

- Copy for information to:
1. The Honourable Vice-Chancellor, University of North Bengal.
 2. The Registrar (Officiating), University of North Bengal.
 3. The Inspector of Colleges, University of North Bengal.
 4. The Controller of Examinations, University of North Bengal.

a
 CO-ORDINATOR
 IQAC-NAAG
 VIVEKANANDA COLLEGE
 ALIPURDUAR

AUTHENTICATED
 VICE-PRINCIPAL
 VIVEKANANDA COLLEGE
 ALIPURDUAR

UNIVERSITY OF NORTH BENGAL

(Attention of the Colleges is also drawn to the following points)

Admission to all Honours Program Courses will be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = {Marks obtained in English + Marks obtained in the subject opted for Honours + best marks of other two subjects [excluding EVS, the subject opted for Honours and English]} /4.

If the Student does not have the specific subject opted for Honours in his / her previous Course, the procedure for Merit Calculation will be as follows,

Merit = {Marks obtained in English + Marks in three other best of subjects excluding EVS} /4.

Admission to all Program Courses will also be based strictly on merit. Merit shall be calculated as per the following norms:

Merit = {Marks obtained in English + Marks in three other best of subjects excluding EVS} /4.

A single Merit List is to be prepared taking applicants from all recognized Boards together, vide Circular no. 359/UG-10(115) dated 22.06.2010, issued by the Office of the Secretary, Under-Graduate Council, University of North Bengal.


Henceforth no change of subjects, and change from Program to Honours Program and vice versa shall be granted after the filling in the Registration forms, by the candidates of the respective Colleges. Any change undertaken by the Colleges, in this matter shall indicate violation of University Statute, Regulation, Rules, Guidelines and Circulars etc. on the part of the Colleges.

It is also advisory to the Colleges that colleges shall offer subjects for which it has adequate number of teacher(s) as per UGC and University norms. All Colleges shall have to ensure adequate infrastructural facilities for all its examinees appearing from the respective Centers (Colleges).

The Council also resolved that "all students of *Higher Secondary (Vocational) Course [X + 2 levels]* will be treated as equivalent with the course curriculum and syllabus of the *West Bengal Council of Higher Secondary Education (WBCHSE) w.e.f. the session 2009-10*". Such students shall be admitted only in the 1st year Courses of B.A. / B.Sc. / B.Com. Program Courses.


Applications seeking permission for admissions by any candidate to any college affiliated to the University of North Bengal after the last date of online admission shall not be entertained by the University Authorities under any circumstances. Principals are further requested not to forward any applications to the University Authorities of any such candidates seeking admission to any College.

Principals of all Degree Colleges affiliated to the University of North Bengal are requested to strictly adhere to the above mentioned stipulations of the online admission process.


Principal Secretary
Under-Graduate Council
University of North Bengal

Copy for information to:

1. The Honourable Vice-Chancellor, University of North Bengal
2. The Registrar (Officiating), University of North Bengal
3. The Inspector of Colleges, University of North Bengal.
4. The Controller of Examinations, University of North Bengal.

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Government of West Bengal
Department of Higher Education
College Sponsored Branch
Bikash Bhavan, 6th Floor, Salt Lake, Kolkata - 700 091

No.706- Edn(CS)/10M-95/14

Date: 13th July 2021

NOTIFICATION

Sub : Online admissions for the Academic Session 2021-22 to all UG & PG Courses

The results of the West Bengal Higher Secondary Examination 2021 and equivalent examinations are expected to be announced shortly. This Department has received queries from different Universities & Colleges regarding the admission modalities to be followed by them for the ensuing academic session 2021-22.

Considering the success achieved in online admission process, and in view of the fact that the requisite infrastructure has already been put in place in the State's higher education institutions, it is hereby informed to all concerned that admissions to all Under Graduate (Honours and General) and Post Graduate courses in the State-funded Higher Education Institutions in West Bengal for the ensuing academic session 2021-2022 will be made online, as per the schedule & modalities detailed below:

Schedule:

For Under Graduate Courses (1st year admission)

- | | |
|---|-----------------------------------|
| a) Date of opening of Online Portal for Application for UG Courses | - 02 nd August 2021 |
| b) Completion of Application in the Online Portal for UG Courses by | - 20 th August 2021 |
| c) Publication of Merit Lists in UG Courses by | - 31 st August 2021 |
| d) Completion of Admission at the UG Courses by | - 30 th September 2021 |
| e) Start of 1 st Semester of UG Courses on | - 1 st October 2021 |

For Post Graduate Courses (1st year admission)

- | | |
|---|-----------------------------------|
| a) Publication of Results of the Final Semester of UG Courses by | - 31 st August 2021 |
| b) Date of opening of Online Portal for Application for PG Courses | - 1 st September 2021 |
| c) Completion of Application in the Online Portal for PG Courses by | - 15 th September 2021 |
| d) Publication of Merit Lists in PG Courses by | - 20 th September 2021 |
| e) Completion of Admission at the PG Courses by | - 25 th October 2021 |
| f) Start of 1 st Semester of PG Courses by | - Last week of October 2021 |

Modalities:

- 1) On-line admission process should be done based on merit. Prospective students should not be called for counseling or verification of documents during the process of admission. No physical presence will be required at the College / University.

Page 3 of

CO-ORDINATOR
IQAC/NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

- 6
- 2) No Charges shall be taken from the students for (i) scanning/ uploading of documents for online admission and (ii) providing/ making available the application form/ prospectus of admission in all UG/ PG level courses like last year.
 - 3) Eligible applicants should be informed directly by the College/ University authorities through letter or e-mail or telecommunication.
 - 4) Payment of fees should be done only through e-payment or designated banks and not physically at the colleges.
 - 5) List of eligible applicants should be handed over to the designated bank branches for verification during payment through banks. Banks will receive admission fees on the basis of merit list.
 - 6) All testimonials are required to be uploaded online during application. Verification of documents, if required, should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.
 - 7) The ratio for Home University students and other University students shall be 80:20. However, the unfilled Home University Seats, if any, will be filled up by the outside University students and vice-versa in PG courses.
 - 8) All Stakeholders shall adhere to the COVID-19 norms/ protocol, issued by the Government time to time.

Vice-Chancellors of all State-aided Universities are requested to take necessary steps in this regard, including issuing suitable instructions to all the affiliated institutions. However, the Netaji Subhas Open University shall follow the time schedule as per guidelines of Open Distance Learning as done last year.

This advisory does not apply to admission to teacher training courses such as B.Ed., B.P.Ed., M.Ed., or M.P.Ed. etc., for which a separate Notification has been issued.

Sd/-

Special Secretary

No. 706/1(37)-Edn(CS)/10M-95/14

Date: 13th July 2021

Copy forwarded for taking necessary action to the :-

- 1) Director of Public Instruction., West Bengal, Bikash Bhawan, Kolkata-700091; --- She is requested to send copy to each Govt./Govt. aided College for taking necessary action.
- 2) Vice-Chancellor, University of Calcutta, College Street, Senate House, Kolkata- 700073;
- 3) Vice-Chancellor, Jadavpur University, Jadavpur, Kolkata- 700032;
- 4) Vice-Chancellor, University of Burdwan, Rajbati, Burdwan, Pin-713104;
- 5) Vice-Chancellor, University of Kalyani, Nadia, Pin-741235;
- 6) Vice-Chancellor, Rabindra Bharati University, 56A, B.T. Road, Kolkata- 700050;
- 7) Vice-Chancellor, University of North Bengal, Raja Ramnohanpur, North Bengal, Darjeeling, Pin-734013;

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

N
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

①

ADMISSION SCHEDULE FOR ADMISSION INTO DIFFERENT UNDER GRADUATE COURSES FOR THE ACADEMIC SESSION 2021-2022

(STUDENTS WHO HAVE PASSED H.S OR EQUIVALANET EXAMINATIONS IN 2019, 2020&2021 ARE ELIGIBLE TO APPLY ONLY)

It is hereby notified for all concerned that the online admission into different undergraduate courses (B.A.) Honours & (B.A / B.Sc) Program [General] for the academic session 2021-2022 will be done as per the following schedule

Sl. No.	Particulars	Date
1	ONLINE ADMISSION Registration Starts at 11:30 a.m.	02.08.2021
2	ONLINE ADMISSION Registration will be Closed on 11:59 pm. midnight through Internet Banking	20.08.2021
3	Publication of Provisional Merit List for Honours and Program (General) Course. (Subject & Category wise)	26.08.2021
4	Date of Correction if any on candidate have to contact through E-Mail	29.08.2021 upto 3.00 P.M.
5	Publication of Final Merit List for Honours and Program (General) Course.(Subject & Category wise)	31.08.2021

ONLINE ADMISSION PROCESS FOR HONOURS COURSES

1st Phase of E-counselling for B.A Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

6	Publication of 1 st list of eligible candidates for E-counselling of different Honours Subjects.	01.09.2021 AFTER 4 P.M.
7	Date of payment of Admission Fees through Online Payment mode	01/09/2021 02/09/2021 03/09/2021 (up to 11:59 pm. midnight)

2nd Phase of E-counselling for B.A Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

8	Publication of 2 nd list of eligible candidates for E-counselling of different Honours Subjects.	04/09/2021 AFTER 4P.M.
9	Date of payment of Admission Fees through Online Payment mode	04/09/2021 05/09/2021 06/09/2021 (up to 11:59 pm. midnight)


3rd Phase of E-counselling for B.A Honours course (UNRESERVED & ALL RESERVED CATEGORIES)


10	Publication of 3 rd list of eligible candidates for E-counselling of different Honours Subjects.	07/09/2021 AFTER 4P.M.
11	Date of payment of Admission Fees through Online Payment mode	07/09/2021 08/09/2021 09/09/2021 (up to 11:59 pm. midnight)

4th Phase of E-counselling for B.A Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

12	Publication of 4 th list of eligible candidates for E-counselling of different Honours Subjects.	10/09/2021 AFTER 4P.M.
13	Date of payment of Admission Fees through Online Payment mode	10/09/2021 11/09/2021 12/09/2021 (up to 11:59 p.m. midnight)

734013


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

5th Phase of E-counselling for B.A Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

14 Publication of 5th list of eligible candidates for E-counselling of different Honours Subjects. 13/09/2021 AFTER 4P.M.

15 Date of payment of Admission Fees through Online Payment mode 13/09/2021
14/09/2021
(up to 11:59 pm. midnight)

6th Phase of E-counselling for B.A Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

16 Publication of 6th list of eligible candidates for E-counselling of different Honours Subjects. 15/09/2021 AFTER 4P.M.

17 Date of payment of Admission Fees through Online Payment mode 15/09/2021
16/09/2021
(up to 11:59 pm. midnight)

7th Phase of E-counselling for B.A. Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

18 Publication of 7th list of eligible candidates for E-counselling of different Honours Subjects. 17/09/2021 AFTER 4P.M.

19 Date of payment of Admission Fees through Online Payment mode 17/09/2021
18/09/2021
(up to 11:59 pm. midnight)

8th Phase of E-counselling for B.A. Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

20 Publication of 8th list of eligible candidates for E-counselling of different Honours Subjects. 20/09/2021 AFTER 4P.M.

21 Date of payment of Admission Fees through Online Payment mode 20/09/2021
21/09/2021
(up to 11:59 pm. midnight)

9th Phase of E-counselling for B.A. Honours course (UNRESERVED & ALL RESERVED CATEGORIES)


22 Publication of 9th list of eligible candidates for E-counselling of different Honours Subjects. 22/09/2021 AFTER 4P.M.

23 Date of payment of Admission Fees through Online Payment mode 22/09/2021
23/09/2021
(up to 11:59 pm. midnight)

10th Phase of E-counselling for B.A. Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

24 Publication of 10th list of eligible candidates for E-counselling of different Honours Subjects. 24/09/2021 AFTER 4P.M.


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

3

25 Date of payment of Admission Fees through Online Payment mode

24/09/2021
25/09/2021
(up to 11:59 pm.
midnight)

11th Phase of E-counselling for B.A. Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

26 Publication of 11th list of eligible candidates for E-counselling of different Honours Subjects.

27/09/2021 AFTER
4P.M.

27 Date of payment of Admission Fees through Online Payment mode

27/09/2021
28/09/2021
(up to 11:59 pm.
midnight)

12th Phase of E-counselling for B.A. Honours course (UNRESERVED & ALL RESERVED CATEGORIES)

28 Publication of 12th list of eligible candidates for E-counselling of different Honours Subjects.

29/09/2021 AFTER
4P.M.

29 Date of payment of Admission Fees through Online Payment mode

29/09/2021
30/09/2021
(up to 11:59 pm.
midnight)

30 Verification of testimonials at the College from 11.00 am to 4.00 pm. & commencement of class. 1ST OCTOBER 2021 (subject to getting permission from the State Govt. for holding offline classes in the college)

ONLINE ADMISSION PROCESS FOR PROGRAM (GENERAL) COURSES

1st Phase of E-counselling for B.A/ B.Sc. Program (General) course (UNRESERVED & ALL RESERVED CATEGORIES)


31 Publication of 1st list of eligible candidates for E-counselling of B.A/B.Sc. Program (General) course.

10/09/2021 AFTER
4P.M.

GO


9/202
4P.



CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

32	Date of payment of Admission Fees through Online Payment mode	10/09/2021 11/09/2021 12/09/2021 (up to 11:59 pm. midnight)
2nd Phase of E-counselling for B.A/ B.Sc. Program (General) course (UNRESERVED & RESERVED CATEGORIES)		
33	Publication of 2 nd list of eligible candidates for E-counselling of B.A/B.Sc. Program (General) course.	13/09/2021 AFTER 4P.M.
34	Date of payment of Admission Fees through Online Payment mode	13/09/2021 14/09/2021 15/09/2021 (up to 11:59 pm. midnight)
3rd Phase of E-counselling for B.A/ B.Sc. Program (General) course (UNRESERVED & RESERVED CATEGORIES)		
35	Publication of 3 rd list of eligible candidates for E-counselling of B.A/B.Sc. Program (General) course.	16/09/2021 AFTER 4P.M.
36	Date of payment of Admission Fees through Online Payment mode	16/09/2021 17/09/2021 18/09/2021 (up to 11:59 pm. midnight)

4th Phase of E-counselling for B.A/ B.Sc. Program (General) course (UNRESERVED & ALL RESERVED CATEGORIES)		
37	Publication of 4 th list of eligible candidates for E-counselling of B.A/B.Sc. Program (General) course.	20/09/2021 AFTER 4P.M.
38	Date of payment of Admission Fees through Online Payment mode	20/09/2021 21/09/2021 22/09/2021 (up to 11:59 pm. midnight)
5th Phase of E-counselling for B.A/ B.Sc. Program (General) course (UNRESERVED & ALL RESERVED CATEGORIES)		
39	Publication of 5 th list of eligible candidates for E-counselling of B.A/B.Sc. Program (General) course.	23/09/2021 AFTER 4P.M.


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

40	Date of payment of Admission Fees through Online Payment mode	23/09/2021 24/09/2021 25/09/2021 (up to 11:59 pm.midnight)
6th Phase of E-counselling for B.A/ B.Sc. Program (General) course (UNRESERVED & ALL RESERVED CATEGORIES)		
41	Publication of 6th list of eligible candidates for E-counselling of B.A/B.Sc. Program (General) course.	27/09/2021 AFTER 4P.M.
42	Date of payment of Admission Fees through Online Payment mode	27/09/2021 28/09/2021 29/09/2021 30/09/2021 (up to 11:59 pm.midnight)
43	Verification of testimonials at the College from 11.00 am to 4.00 pm. & commencement of class. 1 ST OCTOBER 2021 (subject to getting permission from the State Govt. for holding offline classes in the college)	

N.B.

*Admission into different courses will be STRICTLY ON THE BASIS OF MERIT AND AVAILABILITY OF SEATS. Publication of names in the merit list does not necessarily assure the right of admission in the applied course.

Students who have passed H.S. or equivalent examinations in 201⁹, 20²⁰, 20²¹ are only eligible to apply.

Each applicant will have to mention his valid E-mail ID and valid mobile number while submitting his/her Application Form. A student must upload his/her i) Admit Card of class X Exam, ii) H.S. or equivalent marksheet, iii) one coloured Photograph, iv) original Caste and/or PH Certificate (if any) in his/her name at the time of filling up of Admission form.

*IN CASE ANY DISCREPANCY IF FOUND DURING THE VERIFICATION THE CANDIDATURE OF THE CONCERNED CANDIDATE WILL BE CANCELLED AND ADMISSION FEES WILL BE FORFEITED.

A SET OF SELF ATTESTED TESTIMONIALS WITH DULY FILLED APPLICATION FORM IS NEEDED TO SUBMIT DURING VERIFICATION AT COLLEGE.

*ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION

Printed copy of duly filled application form.

H.S. Mark Sheet.

Madhyamik Admit Card/Certificate or Age Proof Certificate.

Student's own Caste / PH Certificate from appropriate authority as per Govt. Rule.

One coloured passport size photograph.

Candidate have to submit Antiragging decleration through online in the following website www.antiragging.in and to submit the hard copy of the same at the time of physical verification.

Physical attendance in class for verification of testimonials on stipulated dates which will be notified later on (after making payment) is mandatory, otherwise his/ her candidature will be cancelled.

** The Candidate himself/ herself must be present during verification of testimonials. If in any case, due to any emergency (Hospitalization etc.) the candidate could not appear in classes during verification of testimonials on the stipulated dates, his/her authorised representatives may appear with all original testimonials and supporting documents of hospitalization etc only.

**The Candidate has to submit cancellation certificate at the time of verification of testimonials, if he/ she was already admitted in another college.


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR





Vivekananda College
Alipurduar

6.1.1

Examination Management

- Internal Examination Management is conducted with the help of University of North Bengal Siliguri and Darjeeling, implementing unique software for handling, storing, recovering, and managing examination related information. It is designed in a way helpful for students, parents, and faculty alike.
- The Principal who serves as the administrator of the programme can view and verify the entire data related to examination management including internal marks allotted for each criteria and the attendance percentage.
- Examination Management system is easy to generate any sort of data regarding compilation of the reports at the examination office of the college. There are separate portals for internal mark entry for each subject, subject wise report card generation, and consolidated report card generation.


Prof. Gobinda Rajbanshi
Vice-Principal
Vivekananda College
Alipurduar
Vice-Principal
Vivekananda College
P.O. & Dist. Alipurduar


Prof. Jali Biswas
Co-ordinator
IQAC-NAAC
Vivekananda College
Alipurduar

CO-ORDINATOR
IQAC-NAAC
VEVEKANANDA COLLEGE
ALIPURDUAR

6/1/20

VIVEKANANDA COLLEGE
ALIPURDUAR

N O T I C E

DATED- 02-01-2020.

A meeting of the Exam committee will be held on 09-01-2020 at 2-30 P.M. in the conference hall of the College. Members are cordially requested to attend the same positively.

02/01/2020
VICE-PRINCIPAL,
VIVEKANANDA COLLEGE.

Vice-Principal
Vivekananda College
P.O. Dist. Alipurduar

21/1/19

02/01/2020

02/01/2020

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

Proceedings of the Meeting of Examination Committee
of The Vivekananda College held on 09.01.2020 at 2:30 P.M.

Venue :- Principals chamber

Members Present :-

1. *[Signature]* 09/01/2020
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*

Sri Gobinda Rajbanshi took the chair and the meeting started.

Reso 1. Resolutions of the previous meeting held on 22.11.19
is read and confirmed.

Reso 2

Discussed about the duty remuneration of Examiners
of 1st Semester and 3rd Semester of NBU and members
resolved that the remuneration of the following staff will
be decided as following ratio.

Designation	No of Duties	Rate	Fund required (Rs)
1. Centre-in-charge	18	Rs 510/-	9,180.00
2. Invigilator (regular)	227	Rs 400/-	90,800.00
3. Invigilator (extra ^{Temporary} part time)	131	Rs 300/-	39,300.00
4. Group - C staff	90	Rs 350/-	31,500.00
5. Group - D "	120	Rs 300/-	36,000.00

Total Fund required for remuneration = 2,06,780.00

It is also resolved that total fund as centre fees received
from the university amounting Rs 2,30,875.00 and after
spending the miscellaneous expenditure Rs 19,010.00
and remuneration Rs 2,06,780.00 the left amount is
Rs 5,085.00.

It is further resolved that after disbursing the all
remuneration if any reasonable fund left then

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

one duties ~~is~~ may be increased to each Group D Staff.


AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

VIVEKANANDA COLLEGE
ALIPURDUAR

N O T I C E

DATED- 23-11-2019.

A meeting of the Exam committee will be held on 28-11-2019 at 2-30 P.M. in the conference hall of the College to discuss about the ensuing 1st semester & 3rd semester examination of the college. Members are cordially requested to attend the same positively.

[Handwritten signature]

VICE-PRINCIPAL,
VIVEKANANDA COLLEGE.

[Handwritten signature]
25/11/19

[Handwritten signature]
25/11/19

[Handwritten signature]
25/11/19





AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Proceedings of the meeting of Examination committee
Vivekananda college held on 28-11-19 at 2:30 P.M.

Venue :- Principals Chamber

Members present :-

1.  28/11/19
2.  28/11/19
3.  28/11/19
4.  28/11/19

Vice principal of the college took the chair and the meeting started.

Res.1. The examination committee resolution of the last meeting is confirmed (held on 03-09-2019).

Resolution 2. Discussed and resolved that the duty schedule of the invigilation duty is approved unanimously by the committee. Highest invigilation duty of teacher is twelve. As per decision of the committee the contractual non-teaching staff of the college will assign minimum twelve (12) duties. The non-teaching staff namely Sri Swapan Majumdar, Shyam Sengupta, Subal Ch. Das and Anindam Bandopadhyay will be assigned duties for all the examinations days.

Resolution 3. The meeting ended with vote of thanks to the chair. Discussed about the

President of the Meeting

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR


AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

6.11

NOTICE
VIVEKANANDA COLLEGE
ALIPURDUAR.

Dated- 27-08-2019

A meeting of the Examination Committee will be held on 03-09-2019 at 2-00 p.m. in the Vice-Principal chamber of the college. Members are cordially requested to attend the same.


02/9/19
02/9/19

VICE-PRINCIPAL
VIVEKANANDA COLLEGE,
ALIPURDUAR.


02/9/19


3/9/19

2.12
3.9.19


AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

Proceedings of the meeting of the examination committee
Vivekananda College held on 03-09-2019 at 2-00 p.m.

Venue :- Principal's chamber.

Members Present :-

1. ~~By~~
2. ~~By~~
3. ~~By~~
4. Retina Roy
5. Rajat Kr. Sarkar
- 6.

Sri Golbinda Rajbanshi, Vice Principal of the college took
the chair and the meeting started.

Resolution :- The examination committee meeting held
on 24-08-2019 is not confirmed due to submission
of a prayer by Sri Rajat Kumar Sarkar, Non Teacher
representative of the committee and today's meeting
is the review meeting for any addition or deletion
if required.

After discussion it is unanimously resolved
that the remuneration of Exam duty of the staff
are redecided as following ratio.

Designation	No of duties	Rate	Fund required
1. Centre-in-charge	72	450.00	32,400.00
2. Invigilator (Regular)	572	340.00	1,94,480.00
3. Invigilator (extra part time)	323	250.00	80,750.00
4. Group - C	244	290.00	70,760.00
5. Group - D	240	245.00	58,800.00
6. Recurring expenditure			31,045.00
			4,68,235.00

Meeting ended with thanks to the chair.

K. B. Goswami
President G.B.

03/09/19

9 at 2-00 p.m.

sted to attend the

COORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

VIVEKANANDA COLLEGE
ALIPURDUAR


DATED : 01/07/2018
24-12-2016

NOTICE

A general meeting of the exam committee will be held on
11-07.18 at 2-00 pm in the chamber of the undersigned.
Members are cordially requested to attend the same.


(GOBINDA RAJBANSHI)
VICE-PRINCIPAL


AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR







CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

6.1.1

Proceeding of the meeting of the Examination Committee of Vivekananda College held on 11-07-2018 at 2 o'clock
Venue: - Principal's Chamber.

Members Present: -

11/07/2018
24-12-2016

1.  105
2.  11/7/18
3.  11/7/18
4. 
5.  11/7/18
- 6.
- 7.

Sri Gobinda Rajbanshi, Vice Principal of the College took the chair and the meeting started.

Resolution:-

Discussed about the duty remuneration of the Examination (NBU) and unanimously resolved that the remuneration of the examination duty staff will be distributed following the ratio as follows:-

1. Centre Incharge - Rs 20,000/- for entire period
2. Centre Incharge (Part time) @ Rs 215/- per Exam.
3. Invigilators @ Rs 205/- "
4. Head clerk @ Rs 195/- "
5. Group C (Permanent) @ Rs 185/- "
6. Group C (Extra P.T.) @ Rs 155/- "
7. Group D (Permanent & Extra part time) @ Rs 140/- "

AUTHENTICATED
↓
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Res It is further resolved that ^{in case of} the remuneration

6.1.1

of Extra Part time Teacher, the resolution/
decision of the Governing Body will be
followed.

~~The~~ The meeting ended with Thanks to the Chair.

 AUTHENTICATED
VICE PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

 
CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

VIVEKANANDA COLLEGE
ALIPURDUAR

NOTICE

Date-21.09.2021

A meeting of the Examination committee of the college will be held on 25.09.2021 at 1.30 P.M. in the office chamber of the undersigned to discuss about the following agenda.

Members are cordially requested to attend the same.

1. Remuneration of Teaching Staff and Non-Teaching Staff towards (2nd, 4th & 6th) Post II & Post III Semester exam 2021.
2. Miscellaneous


Vice-Principal
Vivekananda College
Alipurduar
Vice Principal
Vivekananda College
P.O. & Dist. Alipurduar


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR


AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Proceed
of Vive
at 1:30
Vence

Members
1. Mr.
2. Rishi
3. Retire
4. Neha

with H
Rajbansh

Resol 1: 8
Exam
of NBU
remun
decided

Designa
1 Centre-in
2 Teachers
3 Non-Tea
4 GROUP D

EXTRA EXP
5. GROUP
6. GROUP
7. EXTRA

It is
received
and a

Proceedings of The Meeting of Examination committee
of Vivekananda college, Alipurduar held on - 25/09/2021
at 1:30 PM.

Venue: Principal chamber

Members Present:

1. Mr. 25/09/2021
2. Shelly Das
3. Retina Roy
4. Neha Chatterjee

with the permission of the chair, Dr. Gobinda
Rajbanshi, Vice Principal the meeting has started

Resol 1: Discussed the duty remuneration of
examination of 2nd sem, 3rd 4th sem and 6th sem
of NBU and unanimously resolved that the
remuneration of the following staff will be
decided as follows ratio.

Designation	No of Duties	Rate	Fund Paid (Rs)
1 Centre-in-charge			Rs 16,000/-
2 Teachers	72	Rs 2350	Rs 1,69,200
3 Non Teaching (Group)	19	Rs 2150	Rs 40,850
4 GROUP D	20	Rs 2000	Rs 40,000
Total Fund			Rs 2,66,050

EXTRA EXPENSE:

5. GROUP C (NO.3) Rs 3000
6. GROUP D (NO.3) Rs 2100
7. EXTRA DUTY (1 NO) Rs 350

Total Fund

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

5450

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

It is also resolved that total fund as centre fee
received from the University amounting Rs 2,87,500
and after spending on other exam expenses

that is Rs 16000, the left balance amount Rs 2,71,500 is distributed among all the teachers and non-teaching staffs

The meeting has been ended by taking permission from the Chair and ^{by} showing gratitude to everyone.

Vice-Principal
Vivekananda College
Alipurduar

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

VIVEKANANDA COLLEGE
ALIPURDUAR

DATED : 01-06-2022

N O T I C E

A meeting of the Examination Committee of Vivekananda College, Alipurduar will be held on **09-06-2022** at **1-30 P.M.** in the Office Chamber of the undersigned to transact the following business.


Members are cordially requested to attend the same.

AGENDA

1. To discuss about the forthcoming **2nd, 4th, 6th Semesters (under CBCS) and Part-II and Part-III (Annual Mode) Examinations-2022**
2. Miscellaneous.


(DR. GOBINDA RAJBANSHI)
VICE PRINCIPAL


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

Proceedings of the meeting of Examination Committee
of Vivekananda College, Alipurduar held on 9th June
2022 at 2:00 P.M.

Members Present:

- 1) Mr
- 2) Subal Ch. Das
- 3) Shelly Das
- 4) Neha Chatterji
- 5) Pranab Saha
- 6) Sudeshna Roy

With the permission of the chair, the meeting
has started.

- 1) Resolutions of the previous meeting has been confirmed.
- 2) For distributing the blank answer scripts a duty chart will be made and there will be 6 counters and rooms will be allotted according to the registration no.
- 3) Two loose sheets will be provided for each honours papers and one loose sheet for pass/programme course papers.
- 4) The answer scripts will be taken within the stipulated time of 2 hrs.
- 5) Papers should be organized strictly and mandatorily by the invigilators before taking into the office
- 6) To make the remuneration equal according to

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

7. Swapan Babu, Arindam Bandopadhyay, the two Galimas, Ganga — All of them should be given remuneration on the basis of exception as their duty are of immense importance.

8. All the Teachers and Non-Teaching should signature the register by 12:30 PM in the morning shift and 4:30 PM in the evening shift.

The meeting has ended with a vote of thanks from the chairperson, Vice Principal, Vivekananda College, Alipurduar.

Vice-Principal
vivekananda College
P.O. & Dist: Alipurduar

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

VIVEKANANDA COLLEGE


ALIPURDUAR


DATED: 25-07-2022

NOTICE

A meeting of the Examination Committee of Vivekananda College, Alipurduar will be held on 30-07-2022 at 2:00 P.M. in the Office Chamber of the undersigned to discuss the distribution of the remuneration.

All the members are cordially requested to attend the same.


DR. GOBINDA RAJBANSHI
Vice Principal
Vivekananda College
Alipurduar
Vice-Principal
Vivekananda College
P.O. & Dist. Alipurduar


CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

by taking the permission of the chair the meeting will be held on 30-07-2022 at 2:00 PM in the office chamber of the Vice-Principal.

Members Present -

- 1) [Signature]
- 2) [Signature]
- 3) [Signature] 30/7/22
- 4) Neha Chatterjee
- 5) Anand Saha
- 6) Sudeshna Roy
- 7) [Signature]

with the permission of the chair, the meeting has started.

i) The total amount sent by the University for the purpose of Examination of 2nd, 4th and 6th Semester is Rs 3,01,000

ii) The duty remuneration of 2nd, 4th and 6th Semester Examination of NBO is further divided into the following staff as per the following ration -

Designation	NO. of Duties	Rate	Total
1. Centre in charge	1	15000	15,000.
2) Teachers	486	380	1,84,680
3) Group C	130	330	42,900
4) Group D	144	300	43,200.
5) [Signature]	2 units		4000.

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

AUTHENTICATED
VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR

iii) There is also an expenditure of Rs 8060 in Tea, Snacks and paper rims.

iv) The amount which has been left in the fund is Rs 3160. which can be used for future purpose.

v) No fund will be allotted or kept aside for the purpose of any celebration of the employees. It will be done according to the situation and the money will be collected accordingly.

vi) The duties of both Teaching and Non Teaching in which there are absent units that money has been distributed among the Teaching and non teaching respectively.

vii) The remuneration of the coordinators has been fixed according to the letter of the University (Ref No. 2041/A/CE/2021) dated 26/08/2021. The remuneration is fixed as per ~~this~~ ~~to~~ the information given in the Memo no.

2

CO-ORDINATOR
IQAC-NAAC
VIVEKANANDA COLLEGE
ALIPURDUAR

Vice-Principal
vivekananda College
PO & DIST. ALIPURDUAR

AUTHENTICATED

VICE-PRINCIPAL
VIVEKANANDA COLLEGE
ALIPURDUAR